



**Public Health**  
Prevent. Promote. Protect.

Canton City Health District

## Board of Health Meeting

Monday, February 26, 2018 @ 12:00 PM – Board Room

### Minutes

#### **Call to Order and Roll Call**

Dr. Hickman called to order the regular meeting of the Board of Health of the Canton City Health Department on Monday, February 26, 2018 at 12:02 PM with a quorum present.

Dr. Hickman, Mr. Wyatt, Dr. Lakritz, Dr. Fiorentino and Mayor Bernabei were present. Also present were Dr. Elias, James Adams, Christi Allen and Robert Knight.

#### **Approve January 22, 2018 Board of Health Meeting Minutes**

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the January 22, 2018 Board of Health meeting minutes. Motion passed unanimously.

#### **Approve List of Bills - \$135,734.13**

Dr. Fiorentino moved and Dr. Lakritz seconded a motion to approve the list of bills totaling \$135,734.13. Motion passed unanimously.

#### **Approve Personnel**

##### **a. Unpaid Leave of Absence for Brianna Parker, Disease Intervention Specialist (R5), for Five Days (August 13, 2018 – August 17, 2018)**

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve an unpaid leave of absence for Brianna Parker, Disease Intervention Specialist (R5), for five days (August 13, 2018 – August 17, 2018). Motion passed unanimously.

#### **Approve Resolutions**

##### **a. 2018-03 Abatement of Public Nuisances**

Dr. Lakritz moved and Dr. Fiorentino seconded a motion to approve Resolution 2018-03 authorizing the abatement of public nuisances. Motion passed unanimously.

#### **Approve Recommendations of the Hearing Officer for February 26, 2018**

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve the recommendations of the hearing officer for the February 26, 2018 hearings. Motion passed unanimously.

#### **Approve an Agreement with Ohio State University Center for Public Health Practice for the Purpose of Completing a Workforce Development Needs Assessment at an Amount not to Exceed \$3,800.00**

Dr. Fiorentino moved and Dr. Lakritz seconded a motion to approve an agreement with Ohio State University Center for Public Health Practice for the purpose of completing a workforce development needs assessment at an amount not to exceed \$3,800.00. Motion passed unanimously.

#### **Approve an Addendum to the Contract with R & G Janitorial Inc. for Custodial Cleaning Services for the Period of January 1, 2018 through December 31, 2018 at the THRIVE Offices located at 400 Market Ave N, Canton**

Dr. Lakritz moved and Dr. Fiorentino seconded a motion to approve an addendum to the contract with R & G Janitorial Inc. for custodial cleaning services for the period of January 1, 2018 through December 31, 2018 at the THRIVE offices located at 400 Market Ave N, Canton, OH. The agreement is for the purpose of cleaning the office twice monthly at an amount not to exceed \$160.00. Motion passed unanimously.

**Authorize Agreements for THRIVE Project Components from March 1, 2018 to December 31, 2019 with the Following:**

- a. Stark County Department of Job and Family Services – Fatherhood Initiative for Community Health Worker(s) at an Amount not to Exceed \$120,820.00
- b. Stark Metropolitan Housing Authority for Community Health Worker(s) at an Amount not to Exceed \$60,503.00
- c. Access Health Stark County for Community Health Worker(s) at an Amount not to Exceed \$315,597.00
- d. My Community Health Center for Community Health Worker(s) at an Amount not to Exceed \$60,660.00
- e. Canton YWCA for Community Health Worker(s) at an Amount not to Exceed \$60,660.00
- f. CommQuest for Community Health Worker(s) at an Amount not to Exceed \$60,660.00
- g. Alliance Family Health Center for Community Health Worker(s) at an Amount not to Exceed \$120,820.00 and for Center Pregnancy at an Amount not to Exceed \$208,589.00
- h. Stark County Health Department for Community Health Worker(s) at an Amount not to Exceed \$152,280.00
- i. Early Childhood Resource Center for Fatherhood Initiative Programming at an Amount not to Exceed \$112,737.00

Mr. Wyatt moved and Dr. Fiorentino seconded a motion to approve agreements A – I above. Motion passed unanimously.

**Approve Travel Authorization**

- a. David Hampton, APC Engineer, for Travel from 04/09/2018 to 04/12/2018, Landfill Gas Control Facilities, Stationary Reciprocating Engines and CEM Training in Frankfort, Kentucky at a Cost Not to Exceed \$510.50 (2331)
- b. Sam Norman, APC Engineer, for Travel from 04/09/2018 to 04/12/2018, Landfill Gas Control Facilities, Stationary Reciprocating Engines and CEM Training in Frankfort, Kentucky at a Cost Not to Exceed \$510.50 (2331)
- c. Brianna Parker, Disease Intervention Specialist, for Travel from 03/25/2018 to 03/30/2018, Passport to Partner Services Training in Columbus, Ohio at a Cost Not to Exceed \$1,072.65 (2318)
- d. Jessica Boley, WIC Dietitian, for Travel from 05/02/2018 to 05/04/2018, OPTION 2018 in Cincinnati, Ohio at a Cost Not to Exceed \$277.00 (2316)

Dr. Lakritz moved and Dr. Fiorentino seconded a motion to approve the above travel. Motion passed unanimously.

**Acceptance of Division Reports**

- a. Medical Director – Dr. Elias told the board that flu season is winding down and that he recently reviewed several charts and was impressed with the work.
- b. Nursing/WIC – Diane Thompson and Pam Gibbs recently attended an HIV grant meeting and learned that the regions are being remapped. This will cause significant changes to the program.

SWAP is going very well. There are new participants every week. Clients have reported issues with access to care. The board then discussed the possibility of a wound clinic or referrals with Dr. Elias and Diane Thompson.

WIC doesn't have any funding updates yet but expects to hear something next week. Additionally, there is an audit of the program soon.

- c. Laboratory – Nothing additional to report.
- d. OPHI/Surveillance – Amanda Archer reported that flu season is slowing down but that there was recently a spike in reported cases. Additionally, she's been in contact with a local radio host who has offered the department a regular monthly spot on the show.
- e. THRIVE – Dawn Milled reported that THRIVE and others will be presenting at the upcoming annual Health Improvement Summit. She also reported that she will be interviewing for the open Pathways Hub Coordinator position.
- f. Environmental Health – Nothing additional to report.
- g. Air Pollution Control – Greg Clark, who is retiring soon, expressed his appreciation to the board for his time working at the department.

Terri Dzienis announced that Ohio EPA is hosting a public forum on March 7, 2018 at 6 PM regarding air quality in the area around Republic Steel. Mayor Bernabei said that the city is mailing an announcement to residents in the area.

- h. Vital Statistics – Rob Knight reported to the board that the online ordering page for birth and death records has been out of service for several weeks but that it's scheduled to be brought up again soon.
- i. Fiscal Officer – Jim Adams reported that the budget communication was sent to City Council today.
- j. Health Commissioner – James Adams reported to the board that the department has had some phone and internet issues recently. The phone problems are due to a problem on the AT&T side of the phone connection. The internet issues have been caused by internal network issues that the city is trying to resolve. Mayor Bernabei said that a network assessment is being completed soon as a step toward resolving the problem.

Mr. Adams also reported that he has attended committee meetings recently focused on school safety and youth suicide prevention. He said that every local school has a safety plan that has been reviewed by local police and Homeland Security. He reported that school safety is the highest concern, but youth suicide prevention experts are being consulted regarding a local suicide cluster and that a lack of resources is stressing the schools' mental health care systems.

Dr. Fiorentino left at this time, 1:05 PM.

- k. Accreditation – Rob Knight reported that additional document reviews have been completed with more scheduled.
- l. Quality Improvement – Terri Dzienis reported that the Nursing Clinic project is complete and that the improvement strategies were given to the Nursing Director. She also said that a QI report will be coming in April.

Mr. Wyatt moved and Dr. Lakritz seconded a motion to accept the division reports. Motion passed unanimously.

**Other Business**

Ms. Snell is up for reappointment to the Board of Health. Mr. Adams will forward a letter to Mayor Bernabei about her reappointment.

**Announcement of Next Meeting: Monday, March 26, 2018 at 12:00 PM**

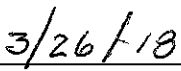
The next regular scheduled meeting of the Board of Health of the Canton City Health District will be on Monday, March 26, 2018 at 12:00 PM.

**Adjourn**

Mr. Wyatt moved and Dr. Lakritz seconded a motion to adjourn. Motion passed unanimously. The meeting adjourned at 1:11 PM.

  
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President of the Board of Health

  
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Secretary to the Board of Health

  
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Date of Approval