

**Board of Health Minutes**  
**August 24, 2020**



**Public Health**  
Prevent. Promote. Protect.

Canton City Public Health

**Board of Health Meeting**  
Monday, August 24, 2020 @ 12:00 PM – Board Room  
**Minutes**

**Call to Order and Roll Call**

Dr. Hickman called to order the regular meeting of the Board of Health of Canton City Public Health on Monday, August 24, 2020 at 12:03 PM with a quorum present.

Dr. Hickman, Dr. Lakritz, Dr. Johns and Ms. Lucas were present. Also present were James Adams and Sean Green.

**Unfinished Business**

James Adams informed the Board that he submitted a letter to the Governor's office recommending that schools consider the delay of contact sports events until after October 1<sup>st</sup>, 2020, as suggested during the previous Board of Health meeting.

**Approve July 27, 2020 Board of Health Meeting Minutes**

Ms. Lucas moved and Dr. Johns seconded a motion to approve the July 27, 2020 Board of Health meeting minutes. A roll call to vote was taken:

Dr. Hickman – Yes

Dr. Lakritz – Yes

Dr. Johns – Yes

Ms. Lucas – Yes

Motion carried unanimously.

**Approve List of Bills - \$419,188.87**

Ms. Lucas moved and Dr. Johns seconded a motion to approve the list of bills totaling \$419,188.87.

Dr. Lakritz asked if the payment to Family Empowerment Ministries is an ongoing contract. James Adams confirmed that it is ongoing and had been approved by the Board previously.

Dr. Lakritz also asked about the indigent cremation that the Department paid less than the full amount for. Christi Allen stated that the decedent's family had collected some money for the cremation through GoFundMe and Canton City Public Health paid the difference. A roll call to vote was taken:

Dr. Hickman -- Yes

Dr. Lakritz – Yes

Dr. Johns – Yes

Ms. Lucas – Yes

Motion carried unanimously.

At this time, 12:11pm, Commissioner Adams suggested that the Board move to an Executive Session for the purpose of discussing compensation of a public official, and additionally matters that are to be kept confidential by law. Mr. Adams requested the presence of the Health

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Ms. Lucas moved and Dr. Lakritz seconded a motion to approve the probationary period ending for Sean Green, VS Administrative Supervisor (R4), retroactive to August 9, 2020 with a pay increase of \$825 to a salary of \$40,872. A roll call to vote was taken:

Dr. Hickman – Yes

Dr. Lakritz – Yes

Dr. Johns – Yes

Ms. Lucas – Yes

Motion carried unanimously.

**d. Probationary Period Ending for Julie Carman, Laboratory Technician II (PT5), Retroactive to June 26, 2020**

Ms. Lucas moved and Dr. Lakritz seconded a motion to approve the probationary period ending for Julie Carman, Laboratory Technician II (PT5), retroactive to June 26, 2020 with a pay increase of \$0.46 to a salary of \$24.77 per hour. A roll call to vote was taken:

Dr. Hickman – Yes

Dr. Lakritz – Yes

Ms. Lucas – Yes

Dr. Johns – Yes

Motion carried unanimously.

**e. Accept Resignation of Christine Kardos, Public Health Clerk I (R1), Effective August 21, 2020**

Dr. Lakritz moved and Dr. Johns seconded a motion to approve the resignation of Christine Kardos, Public Health Clerk I (R1), effective August 21, 2020. A roll call to vote was taken:

Dr. Hickman – Yes

Dr. Lakritz – Yes

Dr. Johns – Yes

Ms. Lucas – Yes

Motion carried unanimously.

**f. Accept Resignation of Kory Roth, Vector Control Technician (PT13), Effective August 18, 2020**

Ms. Lucas moved and Dr. Johns seconded a motion to approve the resignation of Kory Roth, Vector Control Technician (PT13), effective August 18, 2020. A roll call to vote was taken:

Dr. Hickman – Yes

Dr. Lakritz – Yes

Dr. Johns – Yes

Ms. Lucas – Yes

Motion carried unanimously.

**Approve Patient Write-Offs totaling \$938.30**

a. MRN #09832 \$206.10

Motion carried unanimously.

**b. 2020-09 Abatement of Public Nuisance**

Dr. Johns moved and Ms. Lucas seconded a motion to approve resolution 2020-09 Abatement of Public Nuisance authorizing the certification to the Auditor of Stark County of costs and expenses for the purification and abatement of public nuisances. A roll call to vote was taken:

Dr. Hickman – Yes                      Dr. Lakritz – Yes

Dr. Johns – Yes                        Ms. Lucas – Yes

Motion carried unanimously.

**Authorize the Health Commissioner to enter a contract for one (1) Additional Contact Monitoring Team Member at a Cost not to Exceed \$6,240.00 bringing the Total Authorized Contracts for this Position to six (6). Currently there are four (4) Contact Monitoring Team Members under contract.**

Dr. Johns moved and Dr. Lakritz seconded a motion to authorize the Health Commissioner to enter a contract for one (1) additional Contact Monitoring Team Member at a cost not to exceed \$6,240.00 bringing the total authorized contracts for this position to six (6). A roll call to vote was taken:

Dr. Hickman – Yes                      Dr. Lakritz – Yes

Dr. Johns – Yes                        Ms. Lucas – Yes

Motion carried unanimously.

**Approve Request to purchase a new Teledyne T640 PM2.5 Continuous Ambient Air monitor to Replace Existing Equipment so the Measurements are more Comparable to the Intermittent PM2.5 results (as approved by Ohio EPA in the Annual Monitoring Network Plan and contract budgets) at a Cost not to Exceed \$25,961.00**

Ms. Lucas moved and Dr. Lakritz seconded a motion to approve a request to purchase a new Teledyne T640 PM2.5 Continuous Ambient Air Monitor to replace existing equipment at a cost not to exceed \$25,961.

Dr. Lakritz asked if the funds to purchase the equipment will come from the Air Pollution Control division. Terri Dzienis confirmed that it will. A roll call to vote was taken:

Dr. Hickman – Yes                      Dr. Lakritz – Yes

Dr. Johns – Yes                        Ms. Lucas – Yes

Motion carried unanimously.

**Authorize a Contract with the YWCA of Canton for the Purpose of Receiving Grant Funding for Performing on Site Clinic Services (Early Headstart Outreach) for a Period of September**

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- e. Air Pollution Control – Nothing additional.
- f. Vital Statistics – Nothing additional.
- g. Fiscal Officer – Nothing additional.
- h. Health Commissioner – Amanda Archer pointed to an alarming increase in drug overdose fatalities for the months of June and July. She added that the Hepatitis A vaccine will be offered at SWAP again.

Dr. Johns moved and Ms. Lucas seconded a motion to accept the division reports. A roll call to vote was taken:

Dr. Hickman – Yes                      Dr. Lakritz – Yes

Dr. Johns – Yes                      Ms. Lucas – Yes

Motion carried unanimously.

**Other Business**

No other business was discussed.


**Announcement of Next Meeting: Monday, September 21, 2020 at 12:00 PM**

The next regular scheduled meeting of the Board of Health of Canton City Public Health will be on Monday, September 21, 2020 at 12:00 PM.

**Adjourn**

Ms. Lucas moved and Dr. Lakritz seconded a motion to adjourn. Motion carried unanimously. The meeting adjourned at 1:43 PM.

  
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President of the Board of Health

  
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Secretary to the Board of Health

September 21, 2020  
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Date of Approval